The Ministry of Tertiary Education and Skills Training
TEST

OJT On-The-Job-Training Intern Gateway to Careers

NATIONAL TRAINING AGENCY

ON-THE-JOB-TRAINING INTERN

STUDENT VACATION INTERNSHIP APPLICATION FORM

Nationals between the ages of 16-25 are invited to submit applications for admission to On-the-Job-Training opportunities.
For further information please call: 800 4OJT (4658).

FOR OFFICIAL USE ONLY

REGISTRATION NO. : _____ **DATE RECEIVED:** _____ **REGION:** _____

PLACEMENT DEVELOPMENT OFFICER : _____ **ASSIGNED TRAINING PROVIDER:** _____

1. NAME:

Surname First Name Middle Name

2. ADDRESS:

3. MAILING ADDRESS:

4. DATE OF BIRTH: DD MTH YR

5. AGE:_____

6. SEX: F M

7. BIRTH CERTIFICATE PIN:

8. I.D. CARD:
*Mandatory

9. E-MAIL ADDRESS: _____

10. PASSPORT NO

11. DRIVER'S LICENSE:

12. TELEPHONE NO: (Home) (Mobile):

13. MARITAL STATUS: .....

14. NATIONALITY: _____

15. ARE YOU DIFFERENTLY ABLED? ☐YES ☐ NO IF YES, PLEASE STATE: _____

16. HIGHEST LEVEL OF EDUCATION ATTAINED:

☐ Secondary ☐ Tertiary ☐ Technical Institute

17. EDUCATION:

Secondary School/ Tertiary Level Institution Attended	Course/Subjects Taken	Certificates, Diplomas and Degree Obtained	Grade(s)	Year Obtained

18. ON-THE-JOB-TRAINING REQUESTED:

Training Area	✓
Accounting	
Agriculture	
Business Administration	
Behavioral Science	
Engineering	
Law	
Natural Science	
Social Science	

Training Area	Sub Category	✓
Information Technology	Application Development and Support	
	Graphic Design	
	IT Technical Support (Network Mgt)	
	IT Technical Support (Hardware Mgt)	
	System Analyst Technician	
	Web Development and Support	
Other		

19. DESIRED PLACEMENT REGION:

☐ Central ☐ East ☐ West ☐ South ☐ Tobago

20. BANKING INFORMATION:

BANK NAME: ..... BANK BRANCH: .....

BANK ACCOUNT NO: .....

21. NIS NO.: ☐☐☐☐☐☐☐☐☐☐☐ BIR NO.: ☐☐☐☐☐☐☐☐☐☐☐
(If applicable)

22. REFERENCES:

	FIRST REFEREE	SECOND REFEREE
NAME		
ADDRESS		
TELEPHONE NO.		
OCCUPATION		

23. EMERGENCY CONTACT:

NAME		
ADDRESS		
TELEPHONE NO.	**(HOME)**	**(MOBILE)**
RELATIONSHIP		

I hereby certify that the above information is true and correct

24. SIGNATURE OF APPLICANT: _____ DATE: _____

25. SIGNATURE OF PARENT/ GUARDIAN: _____ DATE: _____
(if under 18 years)

Please attach a Resume, copies of School/Academic certificates/ School Status Letter, copies of Electronic Birth Certificate, National ID Card and one (1) other photo ID(Passport/Drivers Permit), 1 Written Recommendations (issued not more than 6 months prior to date of application) and copy of recent utility bill (issued not more than 2 months prior to date of application).

Head Office and Central Regional Office: Corner Chaguanas Main Road And Connecter Road, Chaguanas Tel: (868) 672-7107 Ext: 4029
East Regional Office: #16 Warner Street St. Augustine PBX: 663-3174
West Regional Office: #31 Sackville Street Port of Spain PBX: 627-8432/5865/672-7107/8
Tobago Regional Office: Tobago Technology Centre79 Milford Road, Canaan Tobago Tel: (868) 310-0575
South Regional Office: 3 Freeling Street San Fernando PBX: 672-7107/7108 Ext: 6009
Tel: (868) 652-7854/653-3631Fax: (868) 653-3631
Sangre Grande Sub-Regional Office: PTSC Compound Brierly Street Sangre Grande Tel:(868) 668-6586 Fax: (868) 668-6586
Fyzabad Sub-Regional Office: Fyzabad Regional Community Complex Guapo Road
Tel: (868) 729-9504

Point Lisas Sub-Regional Office :NESC Skills & Technology Centre Rivulet & Southern Main Roads Point Lisas, Couva Tel: (868) 729-9481
Debe Sub-Regional Office: NESC Skills & Technology Centre #175 – 1 SS Erin Road Debe Tel: (868) 647-7610
Gasparillo Sub-Regional Office #43 Main Road, Bonne Aventure Gasparillo Tel: (868) 650-5092
Roxborough Sub-Regional Office Windward Main Road Roxborough, Tobago Tel: (868) 734-7440
Rio Claro Sub-Regional Office: # 87 High Street, NESC Skills & Technology Centre Rio Claro Tel: (868) 729-9516
Point-Fortin Sub-Regional Office: NESC Skills & Technology Centre, Corner of Richardson & Volunteer Roads, Point Fortin. Tel: (868) 729-9464
Princes Town Sub-Regional Office: #6-8 Railway Road Princes Town Tel: (868) 655-7170